

# Town of Crystal Bay

## Regular Board Meeting

### Minutes

December 21st, 2021

- I. Attendance: Paul Hartshorn, Doug Perfetto, Karl Klinker, Danielle Hefferan, Russ Vance, Colby Abazs, Honor Schauland, Vaughn Hoff.
- II. Paul called the regular meeting of the Crystal Bay Town Board to order at 7:03 pm with the Pledge of allegiance.
  - A. Motion: To approve the Agenda. Motioned by Karl, Seconded by Russ, Passed by unanimous consent.
  - B. Motion: To approve the November Minutes. Motioned by Russ, Seconded by Karl, Passed by unanimous consent.
  - C. Motion: To approve the Treasurer's Report. Motioned by Russ, Seconded by Karl, Passed by unanimous consent.
  - D. Motion: To approve paying the bills. Motioned by Karl, Seconded by Russ, Passed by unanimous consent.
- III. Road and Bridge Report: Doug
  - A. Doug got a price on a conveyor chain for the sander, over \$3000 and the price goes up in 2022.
  - B. Could the Town sand the Finland Coop parking lot? Sure with appropriate accommodation.
  - C. MOTION: in the interest of supporting the safety of patrons at local businesses, businesses can request the Town sand with the plow truck provided appropriate compensation which shall be a minimum of \$15+time. Motioned by Karl, Second by Russ, Passed by unanimous consent.
- IV. Clair Nelson Center Report: Honor
  - A. Things are going pretty good. New activities; dance class, yoga, singing group. Things are still quieter with less participants due to caution around covid but it is nice to have events going on and with the lower attendance there is less covid risk. Winter farmers markets have been monthly and going well. Planning projects for next summer. The shed on tennis court has never worked as desired. We will hopefully build a timber frame shed on the outside of the fence. Project is being designed and then grant funding will be solicited hopefully alongside finally building the pizza oven under the second pavilion. The building of the timber frame and pizza oven would also serve as community classes with some slots reserved for locals.

V. Old Business

A. Cartway Petition: Rothbart

1. Jury Trial has concluded. Now we wait to see if any appeals are filed before moving forward.

B. STAR Land Use Grant: Shannon

1. An extension through May was approved and paperwork signed today. This will allow more time for community input on the current documents and starting to test out putting the plans into practice.

C. Silver Bay Airport:

1. MOTION: the clerk will send out an official invitation to a Crystal Bay Town Meeting for all the relevant communities to discuss how this might move forward. Motioned by Russ, Seconded by Karl, passed by unanimous consent.

D. Community Composting: David

1. MOTION: In the interest of improving the waste management options in the community The Town of Crystal Bay supports the Nolla Roskaa (zero garbage) Recycling & Composting Project MPCA FY22 Greater Minnesota Recycling and Composting Grant application that will, if awarded, develop an educational and outreach program and permanent recycling and composting facility with the commitment to contribute \$5,000 and an equal amount of in-kind services. Motion Russ, Second Karl, Passed by unanimous consent.

E. ARPA Moneys: Colby

1. There is a recording of an informational meeting put on by MAT about how we can use the money available on youtube, <https://youtu.be/MrnjrhUrAVY>.

F. Mail In Only Voting Review:

1. The clerk is gathering info and will put together a report for discussion at the January Town Board Meeting. This report will also be emailed to folk who provided contact info when the concern was raised at the last Board Meeting.

VI. New Business

A. Snowmobile Club Storage Building: Colby

1. The permit was received so we need to post and can move ahead with building.

B. Donations:

1. MOTION: In the interest of supporting organizations that are important to the Crystal Bay community the Town Board will pay donations as approved at the 2021 annual meeting, \$2000 Silver

Bay Public Library, \$2500 North Shore Area Partners, \$1500 Finland Historical Society, \$1000 Lake County Rescue. Motion Russ, Second Karl, Passed by unanimous consent.

C. Cemetery Worker Search: Vaughn

1. Vaughn has been doing it just to help Bob out but doesn't have any interest in leading the cemetery work. Is happy to help out until the Town finds a replacement for Bob.
2. Recently the flag got torn up.
3. The memorial needs some restoration. Randy might be able to help. Rick Lindberg will do a slab and shelter.
4. The current levey for the cemetery is \$2000.
5. How many new graves are added in an average year?
6. The Town needs a Manager for the Cemetery. The Town also needs to hire folks to complete the upkeep and improvements for the cemetery that may or may not be the same person as the manager.
  - a) The clerk will post an ad in the Northshore Journal seeking a Cemetery Manager later in January.
  - b) The clerk will develop a job description for review at the January Board Meeting.
  - c) MOTION: in the interest of having a person to manage the cemetery on behalf of the Town Board we will initiate a hiring process for a Cemetery Manager. Motioned by Russ, Second by Karl, Passed by unanimous consent.

D. Chamber of Commerce;

1. With the new lodging tax they have a lot bigger budget.
  2. This may be an opportunity to get funding for community projects that support workers finding housing.
- I. Motion to adjourn the meeting at 8:25 pm until January 18, 2021 at 7:00 p.m. at the Community Center. Motioned by Karl, Seconded by Russ, passed by unanimous consent.