

Town of Crystal Bay

Regular Board Meeting

Minutes

April 20th, 2021

- I. Attendance: Colby Abazs, Karl Klinker, Paul Hartshorn, Lise Abazs, Doug Perfetto, Jack Nelson, Theresa Nelson.
- II. Paul called the regular meeting of the Crystal Bay Town Board to order at 7:00 p.m. with the Pledge of allegiance
 - A. Motion: To approve the Agenda. Motioned by Karl, Seconded by Paul, Passed by unanimous consent.
 - B. Motion: To approve the February Minutes. Motioned by Paul, Seconded by Karl, Passed by unanimous consent.
 - C. Motion: To approve the Treasurer's Report. Motioned by Paul, Seconded by Karl, Passed by unanimous consent.
 - D. Motion: To approve paying the bills. Motioned by Paul, Seconded by Jack, Passed by unanimous consent.
- III. Road and Bridge Report: Doug
 - A. Doug did a culvert tour with the DNR and Breezy Lane has one, Silver hill has two, Mattson has one, Ostman road has one culvert that are trout streams that need work.
 - B. Tibbits has completed the tree clearing along airbase rd and it looks like good work.
 - C. Doug has been working on grading roads now that spring has arrived.
 - D. A draft Road Supervisor job description was shared for input as the clerk and road supervisor are seeking to formalize the structures around the Road Department.
- IV. Clair Nelson Center Report: Honor
 - A. No one present to report.
- V. Old Business
 - A. Cartway Petition: Rothbart
 1. Court date coming up May 13th at 8:30am
 - B. Hockaman Creek Road Work
 1. Informational Hearing is via Zoom on April 21st at 7pm.
- VI. New Business
 - A. Road Department Budget
 1. Lise is recommending that the Board set fixed budget constraints outlining the budgeting expectations for the Road Supervisor to detail out and operate within.

2. The Road Supervisor position used to be a part time position. Since then much of the work that used to be contracted out has been brought in house.
 3. There have been much greater expenses over the last few years to bring the roads up to an acceptable quality but now that much of that work and machinery purchases are done the Town needs to develop a sustainable budgeting for the upkeep of the roads.
- B. Review Board Life Insurance plan
1. The Board sees no reason to maintain this life insurance plan as the money currently spent on it could be put to better use for other town uses.
- C. Treasurer Resignation
1. Lise Abazs officially resigns as Town Treasurer effective upon appointment of a replacement. Danielle Hefferan has expressed possible interest.
- D. Supervisor Resignation
1. Jack Nelson officially resigns as Supervisor effective at the close of the June Meeting. Chuck Cook has expressed possible interest.
- E. Schedule a Town Road Tour
1. The Town Board will conduct a road tour of the Town Roads on April 29th at 9am starting at the Town Garage.
- VII. Motion to adjourn the meeting at 8:32pm until May 18, 2021 at 7:00 p.m. at the Community Center. Motioned by Paul, Seconded by Jack, passed by unanimous consent.